**Nancy Gupta**

**Phone: +1647 701 0097 | E-mail: Gupta.nancy.1991@gmail.com**

**OBJECTIVE**

Looking for a proficient opportunity in a well-known organization which gives me an opportunity to exhibit my technical and interpersonal skills and giving scope for career and financial growth.

**QUALIFICATION**

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| --- | --- | --- | --- |
| **Degree (Year)** | **Year** | **Institute** | **Stream/Board** |
| Master of Applied Computing- MAC | 2018-2019 | University of Windsor | Computer Science |
| Graduation-B. E | 2009-2013 | Chitkara University, India | Computer Science |
| High School | 2007-2009 | MRA Sr. Secondary School, India | Non-Medical |
| SSC | 1995-2007 | St. Kabir Public School | General |

**TECHNICAL SKILLS**

**Skills:**

**Operating Systems** : Windows 98/XP/7/10, Linux

**Programming Languages** : C, C++, Java, PHP,Python

**Databases** : SQL Server 5.0, Oracle 10g, MongoDB

**Tools & Packages** : MS Office, Eclipse, Selenium, Enterprise Manager

**Skill expertise** : HTML, CSS, JavaScript, Bootstrap, jQuery, Git

**PROJECTS**

**University of Windsor**

**EnvoyRentals (Android application (Group Project) Sep 2018- Dec 2018**

* Developed an android application named Envoy Rentals which was an application to rent rooms in Windsor.
* Actively involved in Requirement understanding and application design.
* Developed use cases in UML.
* Creating the design layout of the application using HTML and CSS.
* Responsible to make the report according to the IEEE standards.
* Responsible to demonstrate the live working of the project in the lab.

**WORK EXPERIENCE**

**Outline Systems Inc., Chandigarh May 2017- Dec 2017**

**Talent Acquisition –IT/ IT Recruiter**

* Design and implement overall recruiting strategy.
* Develop and update job descriptions and job specifications.
* Perform job and task analysis to document job requirements and objectives.
* Prepare and post jobs to appropriate job board/portal etc.
* Source and attract candidates by using databases, social media etc.
* Screen candidates resumes and job applications.
* Conduct interviews using various reliable personnel selection tools/methods to filter candidates within schedule.
* Assess applicants’ [relevant knowledge, skills, soft skills,](https://resources.workable.com/tutorial/recruiting-skills-training) experience and aptitudes.
* Onboard new employees to become fully integrated.
* Monitor and apply human resources recruiting best practices.
* Provide analytical and well documented reports to the rest of the team.
* Act as a point of contact and build influential candidate relationships during the selection process.
* Negotiate pay rates with the candidates in the market.
* Extend offers of employment to qualified candidates.

**Job Boards:** Monster, Dice, Career Builder, Ladders, TechFetch, LinkedIn

**ATS / VMS:** FieldGlass

**AERIAL TELECOM SOLUTIONS PVT. LTD.**

**Associate Software Engineer Feb 2014-Mar 2017**

Delivered numerous projects including warehouse management system, hotel management, reservation system and restaurant order system.

* Developed use cases, sequence and activity diagrams in UML.
* Developed web application using HTML, CSS and JavaScript.
* Actively involved in Requirement understanding and application design.
* Wrote the core application functionality in Core Java, engaging the peer software developers.
* Exposed the application through Java RESTful web services to be consumed by deployed applications.
* Designed database, performed data modelling as well as documentation by discussing various parameters with the architect.
* JUnit and Manual testing.
* Handled CRM applications with contribution in Functional Testing, Integration Testing, Regression testing, GUI Automation Testing with Selenium.

**Trainings:**

**Bebo Technologies- Chandigarh**

**Software Quality Assurance Jan 2017- Mar 2017**

* Knowledge on SDLC & STLC Models.
* Understanding the types of Testing.
* Comprehensive knowledge on different Environment.
* Expertise in creating scripts in Web driver by using Java.
* Knowledge of Functional and Non-Functional testing.
* Knowledge of Smoke, Compatibility, Performance Testing, Regression Testing.
* Adequate knowledge in preparing Test Cases and Test Scripts.
* Good experience on Tools like Selenium, Web Driver & Eclipse.

**TT Consultants Pvt. Ltd. -Chandigarh**

**PHP Software Developer (Intern) Sep 2013- Jan 2014**

* Worked in the Patent Domain for Xlpat.
* Was provided rigorous training in all the basic domains of HTML, CSS, PHP, JavaScript, SQL.
* Was responsible for handling the ticketing in PHP project for Xlpat.

**EXTRA CURRICULAR ACCOLADES**

**Management & Personal Skills:**

* Flexible and versatile.
* able to maintain a sense of humor under pressure - excellent ability to adapt to difficult situations.
* Poised, composed and competent with demonstrated ability to easily transcend cultural differences.
* Thrive in deadline-driven environments.
* Excellent team-building skills.
* Talent for quickly mastering technology - detail oriented.
* Demonstrated history of producing accurate, timely reports meeting stringent guidelines.
* Strong Communication Skills.

**Achievements:**

* Won 1st prize in bhangra competition in Aerial Telecom’s annual trainee fest.
* 5-year gradation in Keyboard playing.
* 1-year gradation in Kathak.